**National Changhua University of Education Grassroots Staff Performance Evaluation Committee Establishment Measures**

**Article 1**
To objectively handle matters related to rewards, punishments, and performance evaluations of technical and administrative staff, the National Changhua University of Education (hereafter referred to as "the University") establishes the "Grassroots Staff Performance Evaluation Committee" (hereafter referred to as "the Committee") and sets forth these Measures.

**Article 2**
The Committee shall consist of seven members: the Director of General Affairs, the Head of Procurement and Asset Management, the Head of Engineering and Construction, and the Head of Staff Management as ex officio members. The remaining three members shall be elected by technical and administrative staff, with a term of one year, and members may be re-elected once.

**Article 3**
The Committee shall be convened and chaired by the Director of General Affairs. In the absence of the convenor, a member designated by the convenor shall chair the meeting.

**Article 4**
The Committee meets irregularly, and a meeting can only proceed if at least two-thirds of the members are present. Decisions are made by a majority vote of the attending members, and voting is conducted anonymously.

**Article 5**
Members must personally attend meetings and cannot delegate or appoint others to attend on their behalf.

**Article 6**
The Committee shall review the following matters in accordance with relevant regulations:

1. Rewards and punishments for technical and administrative staff.
2. Performance evaluations for technical and administrative staff.
3. Matters concerning the review of exceptionally outstanding technical and administrative staff.
4. Other related matters.

**Article 7**
The Committee meetings are not open to the public; all members must maintain confidentiality regarding the review and voting processes.

**Article 8**
The Committee may invite the concerned parties to attend and provide statements during the meetings.

**Article 9**
These Measures shall be implemented upon approval by the General Affairs Office and the University President. The same process applies for any amendments.